



Central Louisiana
Human Services District
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Central La Human Services District – Board Meeting Minutes
Office of Public Health Conference Room, Alexandria, La
Thursday, April 13, 2017

Members Present: Priscilla Jeansonne (Avoyelles Parish); Sondra Redmon (Catahoula Parish); Dr. Brenda Moore (Concordia); Ron Carr (LaSalle Parish); Lavasso Monk (Rapides); Bob Westmoreland (Vernon Parish); Dr. Charles Ugokwe (At-Large/Rapides Parish); Dr. Renata Pilatova (At-Large/Rapides); Dayna Davis (At-Large/Rapides Parish), Randa Connor (Winn Parish).

Members Absent: Grant **Vacant**

Guests: Michael DeCaire, Ph.D. (Executive Director), Karin Shrader (CFO); Crystal Hurt (HR Specialist), Paxton Oliver (Director of DD Services), RoseMary Futrell (Administrative Assistant/Board Liaison), Kathy Scarborough and Anthony Jackson.

AGENDA ITEM	DISCUSSION / ACTION
I. Call to Order/Quorum	Bob Westmoreland called to order the meeting at 5:30 pm. 10 of 11 board members personally present.
Opening Prayer and Pledge of Allegiance	Ron Carr led the prayer and the Pledge of Allegiance.
II. Read and Approve April 2017 Meeting Agenda / Solicit Public Comment Requests	Brenda Moore/Priscilla Jeansonne moved/seconded to accept April 2017 agenda. Bob addressed the board to add and item to the agenda: Waiver to Board Member Absences. Brenda Moore/Priscilla Jeansonne moved/seconded to accept the agenda with item E. Approved and motion carried.
III. Consent Agenda a. March 2017 Board Meeting minutes b. March 2017 Annual Retreat Minutes	Dayna Davis/Randa Connor moved/seconded approval of March 2017 minutes with one opposing vote from Ron Carr. Approved with no changes and motion carried. Sondra Redmon recommended removing the word “agenda” on the handout for the retreat minutes. Ron Carr/Brenda Moore moved/seconded to accept the retreat minutes with the removal of the word “agenda”
IV. District Reports A. ED Monthly Report B. Financial Report	Dr. DeCaire read his monthly Executive Director report to the board and public and fielded questions. Karin Shrader reviewed the February, 2017 financial report with the Board and fielded questions. Ron Carr/Lavasso Monk moved/seconded to accept February 2017 financial report.

<p>V. Policy Reviews</p> <p>A. Executive Limitations:</p> <p>1. II. H Compensation and Benefits</p> <p>2. II. K. Community Relationships</p> <p>B. Board- ED Linkage</p> <p>1. IV A. Global Linkage</p> <p>2. IV. B. Unity of Control</p>	<p>Michael presented and read the Executive Limitations report and allowed discussion. Bob asked the board members to fill out the Evaluation form for this policy and pass forward. He reviewed forms for any discussion. Priscilla Jeansonne/Ron Carr moved/seconded that the Executive Director is in compliance with this policy; approved and motion carried.</p> <p>Michael presented and read his executive limits report to the board and allowed discussion. Bob asked the board members to fill out the Evaluation form for this policy and pass forward. He reviewed forms for any discussion. Ron Carr/Sondra Redmon moved/seconded that the Executive Director is in compliance with this policy; approved and motion carried.</p> <p>Bob Westmoreland presented his review of the policy and allowed discussion. Ron Carr/Lavasso Monk moved/seconded to accept Global Linkage policy as presented; approved and motion carried.</p> <p>Sondra Redmon presented her review of the policy and allowed for discussion. Lavasso Monk/Ron Carr moved/seconded to accept Global Linkage policy as presented; approved and motion carried.</p>
<p>VI. Board Business</p> <p>A. Board Development/Training: Prevention Services</p> <p>B. Financial Disclosure – Tier 2.1</p> <p>C. Board Ethics and Training</p> <p>D. Board Member Replacements</p>	<p>Strategic planning related to budget development read and reviewed to the board by Dr. Michael DeCaire. Dr. DeCaire stated he could email a hard copy to anyone who requested such.</p> <p>Personal Financial Disclosure Statements (covering calendar year 2016) are due by May 15th. At the May meeting signature page verifying you have completed Tier 2.1 will be due. Board members will be notified via email the appropriate website to complete this requirement.</p> <p>Board members are required to complete one hour of ethics training. Website will be mailed to members to complete the requirement. A copy of the certificate to verify completion of training will be due at the May meeting.</p> <p>Catahoula – Sondra Redmon - <i>term ended August, 2016</i> – Replacement Shirley Washington being voted on in May.</p> <p>Grant – vacant – replacement – Kathy Scarborough – being voted in 4/13/17 by GPPJ</p> <p>LaSalle - Ron Carr - <i>term ends April, 2017</i> – Anthony Jackson, effective May 2017</p> <p>Rapides - Lavasso Monk - <i>term ends May, 2017</i> – possible replacement per Bob Vernon - Bob Westmoreland - <i>term ends July, 2017</i> – replacement Sandy Guynn</p>

<p>E. Absences</p>	<p>At-Large - Charles Ugokwe - <i>term ended December, 2016</i> – replacement or reappointment letter needs to be sent to the governor for a replacement. Dr. Ugokwe agreed to stay December to find a replacement.</p> <p>According to Policy III. J. Board Attendance, <i>In the event that any member of the Board: (i) is absent from three consecutive regularly scheduled meetings of the Board inclusive of the annual Board Retreat, or (ii) is absent from three regularly scheduled meetings of the Board in any period of 12 consecutive months, such member (the “Resigning Member”) shall be deemed to have submitted his or her resignation as a member of the Board.</i> At the conclusion of the March meeting, Lavasso Monk had missed the last 4 meetings. After discussion between Bob (chair) and Charles (vice-chair), they elected to issue a waiver to Lavasso for his absences. Ron Carr/Sondra Redmon moved/seconded to accept the waiver; approved and motion carried.</p>
<p><i>Questions/Comments as Solicited</i></p>	<p>None submitted.</p>
<p><i>NEXT MONTH</i></p>	<p>Policy Review: II. F. Emergency ED Succession (Board review). Dr. Brenda Moore will review this policy with Dr. Michael R. DeCaire and present her report at the May meeting.</p>
<p><i>Announcements</i></p>	<p>Next Meeting: Wednesday, May10th. The board voted to change the May meeting from May 11th to May 10th due to conflicts. Brenda Moore/Dayna Davis moved/seconded to accept the motion to change the date; approved and motion carried.</p>
<p><i>Adjournment</i></p>	<p>Ron Carr/Sondra Redmon moved/seconded adjournment at 7:30 p.m.; approved and motion carried.</p>